

**GRADUATE COUNCIL
OCTOBER 29, 2008, 3:00 P.M.
MUSC-311/313**

PRESENT: Dr. A. Sekuler (Chair), Dr. P. Baxter, Dr. R. Cain, Dr. D. Cassidy, Dr. K. Dalnoki-Veress, Dr. T. Fetner, Dr. D. Goellnicht, Dr. M. Hatton, Dr. B. Kaczynski, Dr. G. Kehler, Dr. T. Kirubarajan, Dr. M. Kliffer, Miss H. Kuiper, Mr. R. Levin, Dr. A. Montazemi, Dr. F. McNeill, Dr. C. Richards, Mr. J. Scime (Secretary), Dr. M. Waddington, Dr. D. Welch, Dr. P. Widdicombe, Dr. D. Wright, Mrs. M. Espiritu (Assistant Secretary)

BY INVITATION: Dr. J. Daniel, Mr. M. Komlen, Dr. M. Law, Dr. G. Randall

REGRETS: Dr. M. Boda, Dr. N. Charupat, Dr. T. Yoshikawa, Dr. J. West-Mays

I. Minutes

Graduate Council approved the minutes of the meeting of May 12, 2008, on a motion by Dr. Welch, seconded by Dr. Richards with the following corrections.

- Page 4, first line should read: “..longer be required to take a research seminar, but will be required to conduct research within courses.”
- Page 5, paragraph 6, line 4 should read: “...requirement will not negatively impact recruitment of strong B.S.W. students.”
- Page 11, line 8 should read: “the issue of direct entry is linked to having no minimum course requirement for the Ph.D. programs...”

II. Business Arising

There was no business arising from the minutes of the previous meeting.

III. President’s Advisory Committee on Building an Inclusive Community (PACBIC) Report

Dr. Sekuler introduced the two members of the President’s Advisory Committee on Building an Inclusive Community (PACBIC), Dr. Juliet Daniel (Assistant Professor, Biology) and Mr. Milé Komlen (Director, Human Rights and Equity Services), to present the report. Mr. Komlen explained that PACBIC was created to discuss issues related to inclusivity on campus. According to Mr. Komlen, the first draft of the PACBIC report was submitted to the President in February 2007. The committee subsequently circulated the report to senior management in September 2007. In January 2008, the committee revised the report incorporating the suggestions of the senior management.

Dr. Goellnicht noted that the University already has several studies and reports on inclusivity/diversity in the previous years; however, it appears that McMaster has yet to indicate its keenness to commit to this endeavour. Dr. Daniel stated that the Provost is part of the committee and fully committed to the project. She further said the Provost discussed the report

with the University's senior management. Dr. Sekuler commented that not everyone at McMaster is aware the report exists; that is why PACBIC is determined to make the report available to various committees. Mr. Komlen said the structure of the committee was revised with the creation of working groups such as: PACBIC forum, access and accommodation, human rights audit, interfaith dialogue, and communication and visibility. To integrate PACBIC into McMaster's organization and create an effective communication, Mr. Komlen said a new reporting structure involving UPC, Senate, Undergrad Council, Graduate Council and Faculties was also developed. One member questioned the committee's procedure in measuring the effectiveness of McMaster's representation towards designated groups. Mr. Komlen acknowledged that assessing McMaster's success in this process is quite important. He believes the reports that will be annually produced by PACBIC will address this concern. There was a comment that the School of Graduate Studies should be involved in this undertaking, and that the School will have an important role concerning graduate students. After the discussion, the Chair agreed to ask for volunteers and create an ad hoc committee to further discuss the issues concerning inclusivity and diversity at McMaster.

IV. 2008 Fall Graduands

Faculty of Business

Dr. Goellnicht moved, and Dr. Montazemi seconded,

“that Graduate Council approve the list of the 2008 Fall Graduands for the Faculty of Business, with amendments/corrections to be made as necessary by the Graduate Registrar.”

The motion was **carried**.

Faculty of Engineering

Dr. Hatton moved, and Dr. Kehler seconded,

“that Graduate Council approve the list of the 2008 Fall Graduands for the Faculty of Engineering, with amendments/corrections to be made as necessary by the Graduate Registrar.”

The motion was **carried**.

Faculty of Health Sciences

Dr. Richards moved, and Dr. Welch seconded,

“that Graduate Council approve the list of the 2008 Fall Graduands for the Faculty of Health Sciences, with amendments/corrections to be made as necessary by the Graduate Registrar.”

The motion was **carried**.

Faculty of Humanities

Dr. Goellnicht moved, and Dr. Welch seconded,

“that Graduate Council approve the list of the 2008 Fall Graduands for the Faculty of Humanities, with amendments/corrections to be made as necessary by the Graduate Registrar.”

The motion was **carried**.

Faculty of Science

Dr. Welch moved, and Dr. Dalnoki-Veress seconded,

“that Graduate Council approve the list of the 2008 Fall Graduands for the Faculty of Science, with amendments/corrections to be made as necessary by the Graduate Registrar.”

The motion was **carried**.

Faculty of Social Sciences

Dr. Richards moved, and Dr. Hatton seconded,

“that Graduate Council approve the list of the 2008 Fall Graduands for the Faculty of Social Sciences, with amendments/corrections to be made as necessary by the Graduate Registrar.”

The motion was **carried**.

V. M.Sc. in Health Management

Dr. Sekuler introduced Drs. Mary Law and Glen Randall, who were invited to the Council meeting, to present the proposed M.Sc. in Health Management. Dr. Law explained that the proposed M.Sc. program is a collaboration between the School of Business and the School of Rehabilitation Science. She said that there is a need for this type of degree program for health professionals who wish to acquire a broader knowledge of the Canadian health care policy development, service delivery environment, and core management skills. Dr. Law said the program would target currently employed health professionals who are not interested in full-time studies. Dr. Randall said that students would be required to complete five core courses, one elective course, and two scholarly papers. He further said that the program will offer currently existing courses either in the online M.Sc. Rehabilitation or the MBA program. Dr. Richards added that the proposed program was already approved by the following committees: Faculty of Health Sciences Graduate Policy and Curriculum Committee on October 20, 2008, Faculty of

Health Sciences Executive Committee on October 22, 2008, and the Faculty of Business Graduate Curriculum and Policy Committee on October 21, 2008. He added that the document is on the agenda of the Faculty of Business meeting on October 30, 2008.

After the discussion, the members suggested the following revisions to the document:

- Page 6, last paragraph, line 4: delete “such as practical nurses”
- Page 7, third paragraph, last bullet: replace with “completion from 24 to 32 months”
- Page 8, first paragraph: the TOEFL requirement should be consistent with SGS guidelines.
- Page 14, re: scholarly paper, add: “one-on-one evaluation of the scholarly paper”

Dr. Richards moved, and Dr. Welch seconded,

“that Graduate Council approve the proposed M.Sc. in Health Management program, subject to the amendments recommended by the committee members.”

The motion was carried.

VI. Report from the Faculty of Health Sciences Graduate Policy and Curriculum Committee

New Field: Advanced Practice Nursing

Dr. Richards discussed the proposed new field, Advanced Practice Nursing (APN). He explained that the addition of the new field will clearly identify the focus and strength of the Nursing graduate programs. Dr. Richards further explained that the Advanced Practice Nursing is comprised of two roles in Canada: Nurse practitioner and clinical nurse specialist. Dr. Richards also discussed the list of the core faculty members and the courses related to the new field. Dr. Richards explained that there is an increased demand for APN roles in acute, ambulatory, community and home care settings. He added that the core graduate courses for the new field are Rehabilitation Science courses *705 – Evaluating Sources of Evidence, *708 – Reasoning and Decision-Making, and *710 – Facilitating Learning in Rehabilitation Contexts. Dr. Richards said there are no additional resources needed for this proposal.

Change of Field: from *Leadership and Practice* to *Leadership*

Dr. Richards said the program is proposing that the field Nursing Leadership and Practice simply become Leadership. He said the core graduate programs that are attached to this field are Nursing *707 – Theoretical Foundations of Leadership and Management, and 724 – Theoretical Foundations of Leadership and Organizational Effectiveness. Dr. Richards explained that students with a focus on the Leadership field will continue to have the same admission and degree requirements as with other thesis or course-based M.Sc. students.

There was a comment that the Primary Health Care Nurse Practitioner program did not get funding approval from the Ministry of Training Colleges and Universities (MTCU). The Council wondered if the proposal is a way of submitting something that did not obtain approval from the Ministry. Dr. Sekuler said that Western and Queen’s universities also have the same

issues with the Ministry for similar programs. She suggested that the Council can approve the proposal in principle, and perhaps McMaster can initiate discussion with the two universities to address the Ministry's concerns.

Dr. Welch moved, and Dr. Richards seconded,

“that Graduate Council approve in principle the proposed new field, Advance Practice Nursing, and the change of the field, Practice Leadership to Leadership, with the agreement to address the concerns of the MTCU by initiating discussion with Western and Queen’s universities.”

The motion was carried.

VII. Thesis Examining Committee

Referring to the document, Dr. Welch explained the proposed changes to the calendar wording pertaining to the thesis examining committee:

- With the growth of the graduate population, and the six-member composition of the examining committee, it has become extraordinarily difficult to schedule defences. The recommendation is to include only one additional representative of the faculty at large, if the external examiner cannot attend in person, videoconference or teleconference.
- The addition of a statement indicating that the faculty representative will normally be selected by the chair of the department.
- The definition of the “arm’s length” was revised to clarify its meaning.

The members made the following comments:

- The selection of the faculty representative should be the responsibility of the School of Graduate Studies, not the chair of the department in order to avoid any conflict of interest.
- The arm’s length definition is too restrictive. If the discipline is limited, there may be problems choosing the appropriate external examiner.

After the discussion, it was agreed to revise the document to incorporate the following changes proposed by the Council:

- Page 1, second paragraph, the last sentence was removed, to address the issue concerning the selection of the faculty representative
- Definition of arm’s length was replaced with the following:
“The definition of ‘arm’s length’ is as follows: The nominees should not have been a research supervisor or student of the supervisor or the student within the last 6 years; should not have collaborated with the supervisor or the student within the past 6 years, or have made plans to collaborate with these individuals in the immediate future. There also should be no other.....”

Dr. Welch moved, and Dr. Goellnicht seconded,

“that Graduate Council approve the proposed changes to the wording of the selection of the thesis defence examining committee, subject to the amendments listed above.”

The motion was carried.

VIII. Scholarships Committee of Graduate Council

Mr. Scime presented the membership list of the 2008-2009 Scholarships Committee of Graduate Council for information.

IX. New Scholarships

Mr. Scime discussed the following graduate scholarships for Council approval:

- The Diane and Colin Wood Bursary in Respiratory Health
- The Fergus Mills Scholarship
- The Labatt Breweries of Canada Academic Grant
- The Rob MacIsaac Leadership Award (MBA)
- The Shelly Saunders Scholarship in Anthropology
- The Steve and Tina Wilson Ontario Graduate Scholarship

Dr. Goellnicht moved, and Dr. Welch seconded,

“that Graduate Council approve the graduate scholarships listed above and outlined in the document.”

The motion was carried.

There was no other business, and the meeting adjourned at 5:20 p.m.